Call for Expressions of Interest

Organisational mapping & descriptive statistics analysis for the State of the Humanitarian System Report

About SOHS 2022

The ALNAP State of the Humanitarian System Report (SOHS) is an independent study that compiles the latest statistics on the size and scope of the humanitarian system, and assesses overall performance and progress of global humanitarian response. The report is ALNAP’s flagship publication and is a critical element of ALNAP’s strategic focus on monitoring and reporting on system-wide performance.

A pilot exercise and three subsequent editions (2012, 2015 and 2018) have already provided a baseline and an analysis of performance between 2008 and 2018. The fifth edition is expected to build on this by adopting a similar methodology, based on OEDC DAC criteria. The research will have some adaptations, for example new research components designed to provide a more in-depth understanding of performance on certain criteria.

The main objective however will remain the same: to gather and synthesise evidence to form an overall picture of the global humanitarian system, and indicate how well it is serving the needs of peoples affected by conflict and crises. Specifically, the report will provide a description of the shape and composition of the global humanitarian system and an assessment of its progress and performance over time.

Please see the SOHS Inception Report for more detail.

Terms of Reference

ALNAP is seeking Expressions of Interest to undertake the organisational mapping and descriptive statistics component of the fifth edition of State of the Humanitarian System Report. This component will feed into the wider report.

As in previous editions, the SOHS study team will measure the size and scope of the humanitarian system by quantifying its organisational, human and financial resources and comparing these with quantified measurements of need. The fifth edition also seeks to provide a stronger understanding of the broader response context in which the international humanitarian system operates, and utilise more descriptive data on the operations of humanitarian organisations in its analysis.

The fifth edition will build on past analysis, with methods similar to those previously used, to quantify its organisational and human resources from 2018 to 2021. The fifth edition will also include new elements to the organisational mapping and descriptive statistics component, in order to capture in more detail the changing...
composition of the system, and to provide the SOHS research process with more comprehensive descriptive data.

**Key research questions**

The following are the working principal questions to be answered by this research component, to be discussed with the consultant/team:

- How large is the humanitarian sector in terms of its component members (UN agencies, International Movement of the Red Cross and Red Crescent, INGOs and NNGOs) and their combined human and financial resources?
- How has the overall size and spread of the humanitarian footprint changed over the past 10-year period?
- Who are the major actors in the humanitarian system and how has their ‘market share’ changed?
- What are the discernible patterns and characteristics of humanitarian operators in terms of their organisation profile, and country and sectoral coverage?
- How have security conditions for aid workers, measured in terms of attacks on aid workers and health care delivery, changed over the past 10-year period?
- How diverse and inclusive are humanitarian leadership positions and coordination structures?
- What is the extent and scope of non-humanitarian organisation engagement in humanitarian action?
- To what extent do organisational policies and structures promote or constrain principled humanitarian action?
- To what extent do policies and organisational structures enable an understanding of the longer-term results of humanitarian response?

**Scope**

For the organisational mapping and statistics on composition and resources of the system, the scope of data should cover all core actors in the international humanitarian system, international and national. International organisations include UN agencies that are full members of the Inter-agency Standing Committee (IASC), as well as the International Organisation for Migration (IOM) and the UN Nations Relief and Works Agency (UNRWA); the International Committee of the Red Cross (ICRC) and the International Federation of Red Cross and Red Crescent Societies (IFRC); and International NGOs that have participated in humanitarian response, as indicated by inclusion as a recipient or provider agency on FTS, registration with a major consortium or registry of international aid organisations, a past implementing partnership with one of the UN humanitarian agencies, or receipt of humanitarian funds from a large government donor or the European Commission. National organisations include: National Red Cross and Red Crescent Societies; National NGOs that have received funds from UN humanitarian agencies or IOM and a limited set of international NGOs (drawn from agency partnership lists and FTS), or are registered with a regional or international consortium or registry of aid organisations.
For other descriptive statistics on the system, data is expected to be gathered globally, either built up from country level or collected through organisations, depending on the data point. For the questions concerning organisational policies and systems, the consultant/team will be expected to collect and analyse organisational policies.

**Data collection**

To answer the above questions, ALNAP expects the following to be included in data collection, on consultation with the consultant/team:

- Number of international aid workers killed or injured in violent attacks (per 100,000 international aid workers)
- Number of national aid workers killed or injured in violent attacks (per 100,000 national aid workers)
- Healthcare facilities affected by violent attacks
- Data on gender and nationality of humanitarian leadership roles
- Data on composition of HCTs
- A coding and analysis of organisational policies and SOPs for a set of performance-related themes

Data for the organisational mapping will include:

- Scope of operations as national (within the border of a single country) or international (operating regionally or globally)
- Annual budget and humanitarian expenditures
- Global staff size: internationals, nationals, gender breakdown
- Headquarter country
- Year founded
- Main mission/mandate
- Programming sectors or focus areas (if any)
- Percent of programming in cash/vouchers modality
- Religious or secular
- Registry affiliations
- Signatory participants (for example: Red Cross-Red Crescent-NGO Code of Conduct, CHS, etc.)
- Consortia/joint initiative membership
Activities and deliverables

1. Methodology set-up (Oct-Nov 2020)

The consultants will be expected to provide a detailed written methodology including: method and approach for organisational mapping; method and approach for collecting other descriptive statistics; approach to sampling (if applicable); approach to handling data gaps.

Deliverable:

- Component Inception Report & Methodology

2. Data collection (Jan-Nov 2021)

Deliverables:

- Full raw data sets


The consultants will produce a 10-page analysis report on organisational mapping 2018–2021 and a 5- to 10-page analysis on the other descriptive statistics. This will summarise and analyse the data for the study period and reflect on its implication for the sector as a whole. The report will aim to be easily incorporated into the broader analytical process for the SOHS study and the final report itself.

Deliverables:

- Analysis report on organisational mapping
- Analysis report on descriptive statistics
- Comments on draft Report

4. Contribution to research process

The consultants will be asked to participate in the following analysis meetings as well as semi-regular updates and catch up calls.

- Research kick-off meeting: 3 November
- Mid-way meeting: April/May 2022
- End of research analysis meeting: December 2021/January 2022

Qualifications

ALNAP welcomes bids from research consortia or multinational teams. The research team should meet the following qualifications:
Essential

- Experience conducting research in humanitarian contexts
- Experience collecting and analysing data that is similar or relevant to the organisational mapping and descriptive statistics listed in the TOR
- Proven track record of delivering large, complex projects to deadline
- Proven track record of conducting research collaboratively
- Clear understanding of data protection requirements related to GDPR
- Able to write, in English, in a clear and consistent style, adhering to the agreed document length

Application and selection process

To apply, please submit a brief proposal (max 6 pages) which outlines how you would approach the work. This should include:

- General description of how the team would approach data collection for the organisational mapping and for the descriptive statistics, including any rationale for sampling, if used
- Key milestones/deliverables and how the team will undertake these
- Details of team composition
- Estimates of days & budget for each activity/deliverable

The proposal should include links to examples of previous related work and CVs of the proposed research team.

The above should be sent by email to alnap@alnap.org by end of day 01 October. Only short-listed candidates will be contacted for interview.